

Ceylon Express International

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E- Mail: tours@ceylonexpress.com - Web: www.ceylonexpress.com

Tour Registration Form

Tour Name: _____ Extension tour: _____

Traveler #1 Name:(as in Passport) _____ Birthday:(month/day/year) _____

Passport # _____ Date of Issue:(Month/day/year) _____ Date of Expiry: _____ Issued at _____

Traveler #2 Name:(as in Passport) _____ Birthday:(month/day/year) _____

Address: _____ City _____ State _____ Zip _____

Passport # _____ Date of Issue:(Month/day/year) _____ Date of Expiry: _____ Issued at _____

Tel (home): _____ Tel: (business) _____ Fax: _____ E- Mail: _____

Dietary Preference: Regular _____ Vegetarian _____ or Other _____ MEAL PLAN _____(B)_____(L)_____(D)

Emergency Contact: _____ Phone/E-Mail: _____

Sharing a twin-bedded room with: _____ Willing to share: (we will try to match, no guarantee) yes ___ no ___

I prefer to have a single room throughout: yes ___ no ___

Do you smoke? yes ___ no ___ If you don't, are you tolerant of smokers? yes ___ no ___

Flight Information

Airline Selected: _____ Seating Preferred: Aisle _____ Window _____ Special Meal Requests: _____

I plan to use: ___ airline miles# _____ *If you have your airline ticket, please provide details (flight itinerary/ticket copy)

I would like to have information about: Business Class Fare _____

Credit Card Holder's Authorization

CARDHOLDER MUST SIGN THIS PORTION IN ORDER FOR CHARGE TO BE PROCESSED BEFORE DOCUMENTS/TICKETS CAN BE ISSUED.

Name on card: _____ Amount to be charged: _____

I have been advised of travelers Insurance options: yes no ___ *Trip protection is **HIGHLY** recommended

DO YOU WISH TO OBTAIN TRIP INSURANCE: ___ YES ___ NO

Credit Card Type _____ Number _____ Exp: _____

Card Holders Signature: _____ Date _____

****NOTE:** Please sign and return this form together with a clear copy of you passport. *Trip Protection Insurance is highly recommended. If applied within 15 days of deposit, coverage includes pre-existing conditions & Airline/Tour Operator default.

OFFICE USE: Date: _____ Approval # _____ Batch # _____

BOOKING FORM - IMPORTANT INFORMATION
GENERAL INFORMATION & TOUR CONDITIONS

RESPONSIBILITY:

Ceylon Express International and/or their agents give notice that all tickets, vouchers and coupons issued by them and all arrangements for transportation or conveyance or for hotel/rail accommodation made by them, are made by them as agents **ONLY**, upon the express condition that they shall not be liable for any injury, damage, loss, accident, defects in any vehicle or through the acts of default of the Company or persons engaged in conveying the passengers, furnishing rental cars to them, or in carrying out the arrangements of the tour, or otherwise in connection therewith, or of any hotel, employee or proprietor. The aforesaid Ceylon Express International and/or their agents can accept no responsibility for losses or accidental expenses due to delays or changes in Airline/rail or other means of transport schedule, hotel over-booking or default, sickness, weather, strikes, war, quarantine or other causes. All such losses or expenses will have to be borne by the passengers. Baggage is at the owner's risk. Luggage and tour/trip insurance coverage is strongly recommended. The Air Carriers, railroad, or their transportation companies whose services are featured in these tours are not to be held responsible for any act, omission or event during the time passengers are not on board their conveyance. The passage contract in use by these companies when issued shall constitute the sole contract between the companies and the purchaser of these tours and/or passage.

RESERVATIONS & DEPOSITS:

A deposit of **\$500.00 per person** is required to ensure your reservation, together with a completed reservation form. The balance is due 60 days prior to departure date. A charge of **\$25.00pp**, per change will be levied for any changes **after** itinerary is confirmed. ***All rates quoted are based on current rates of exchange, govt taxes and Tariffs and are subject to change.*** A planning fee of \$200 per person will be charged for tour proposals. This amount is applied to the tour costs.

CANCELLATION & REFUNDS:

Your deposit will be refunded less an administration fee of \$150.00pp. If written notice of cancellation is made 90 days prior to the departure a cancellation fee of \$250.00pp will be charged. If canceled between 90 and 60 days the cancellation fee is \$350.00pp. Cancellation within 30 days of departure is subject to a fee of \$450pp. If canceled within 30 days of departure the cancellation penalty is 50% of the tour cost **plus** any unrecoverable charges applied to us by our suppliers. **No refunds** within 14 days of travel and for 'no shows'. Airfares quoted carry penalties as levied by the Airline, which can vary by carrier. ***We strongly recommend trip cancellation Insurance, we can assist you in getting coverage at moderate rates.***

CEYLON EXPRESS INTERNATIONAL, reserves the right to alter the itinerary or substitute hotels and services as it deems necessary. These changes may be necessary due to changes in local conditions beyond our control. Some changes may be to enhance a certain tour feature or to improve hotel accommodations, as we are constantly updating and evaluating our product. In all cases a comparable or superior substitute will be made. **Purchases** made by the traveler will be at his/her own risk and we will not be held responsible for any disputes or problems arising from such transactions.

In signing this form, I/We accept the conditions set forth, and I/We declare that we have been offered trip cancellation insurance and I/We will not hold the travel agent, Ceylon Express Int'l, nor its agents responsible for any expenses incurred.

Signed: _____

Signed: _____

Date: _____

*****PLEASE SIGN AND FAX TO 714-968-4296 *** Please send us a copy of your passport. (Each traveler must sign this form)**